



# ST. PAUL'S SCHOOL

PAL - GANGANA

(CBSE Affiliated - No. : 1731207)



  
**ST. PAUL'S SCHOOL**  
**PAL-GANGANA, JODHPUR**

*Excellence Through Endeavour*

PROSPECTUS







## DEAR PARENTS, Greetings from St. Paul's School, Pal - Gangana

It gives us great joy to acknowledge your interest in seeking admission for your child at our esteemed institution, committed to nurturing young minds and shaping strong character. Every child carries a spark of greatness, and it is our shared responsibility — *yours at home and ours at school* — to nurture that spark into a guiding light.

As a Pauline family, we sincerely appreciate the trust and confidence you place in us. Choosing the right school is an important decision, and we are honoured that you consider St. Paul's a partner in your child's formative years.

In today's changing world, academic success alone is not enough. Children must build character, live disciplined lives, and cultivate lasting morals and virtues. We humbly request you to speak to your children about honesty, respect, responsibility, compassion, and perseverance, reminding them that true success rests on integrity and good conduct.

At St. Paul's, school life is meaningful and transformative. In a disciplined yet caring environment, students learn punctuality, respect, dedication, and hard work. They are encouraged to develop confidence, responsibility, and excellence, not only in academics and activities, but above all, in character. Our aim is not only to educate minds, but also to shape hearts.

Excellence is a continuous journey. With your encouragement at home and our guidance at school, your children will walk this path with courage and determination.

Let us join hands in this noble mission. Together, we can help our children grow into disciplined, virtuous, and successful individuals who make the world a better place.

We look forward to welcoming your child into the St. Paul's family, where character is cherished, discipline is practised, and excellence is endeavoured every day.

## ABOUT ST. PAUL SCHOOL

- This School got its name after its Patron Saint, the great St. Paul, a fervent apostle and follower of Jesus Christ. This school is run by the Roman Catholic Diocesan Education Society of Ajmer.
- It's a co-education school (i.e. for both boys and girls) and imparts education through English Medium.
- St. Paul's School is an ideal place to live and learn. Institutional reputation, campus safety, exciting academic programs, affordability and nurturing environment are all focussed upon.
- Children in our school come from different cultural backgrounds, different beliefs, different languages. We celebrate and value this diversity. We encourage the children to be proud of their own culture, language and to show respect for those of others. The curriculum in the school is well planned with a priority given to develop high standards of literacy and numeracy. Our work is supported by a good level of resources and additional staff to meet the individual needs of the children. We work hard to ensure that each child has acquired the study skills necessary for them to continue their development at the next stage of education.
- A positive partnership with parents is vital in achieving our aims. Home and school must work together and we need your support and co-operation. In return, we hope you will find the school welcoming, willing to listen and willing to respond to your questions, concerns or suggestions.
- We help each of our students to build a bridge to their future by offering unparalleled opportunities and celebration of learning both in and outside the classrooms, adventure, sports, co-curricular activities, group study facilities, each of those and more can be part of experience here. Hence, it is a legacy of novelty.



## Our Mission

- The mission of our school is to nurture thoughts of children and appreciate their gifts as well as those of others. We also help students to face critical challenges, by laying the foundation of confidence, character, intellectual skills and the problem solving and creating capability through education that is in demand of the 21st century.
- St. Paul's School is a Christian Minority Education Institution, committed to provide high quality education in an atmosphere of mutual respect where every child is known and his/her individuality celebrated and valued; where an enriched curriculum encourages curiosity and excites the imagination, where children begin to lead as well as learn, begin to teach as well as explore. This is a school that takes young children seriously.
- We value the personal, moral, social and spiritual development of each student, encouraging respect for God, self and other including the core values of truth, kindness, integrity and compassion, keeping up our motto "Excellence Through Endeavor".



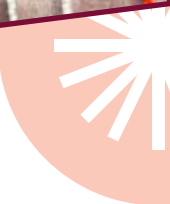
## Our School's Heart of Conduct

St. Paul's School's heart of conduct aligns to boost overall performance of the school with our disciplinary procedures, in order to be consistently focussed towards achieving the values set. This value proposition is designed to emphasize the cascading importance of creating safe, a welcoming school environment that supports student learning and engagement.

- We value people who come from assorted walks of life.
- We value the gift of sharing with others.
- We value treating everyone with care and kindness.
- We value helping others.
- We value other people's assets.
- We value environment.
- We value being honest and truthful in all our transactions.
- We value the need of listening, learning and applying.
- We value giving our best in all we do with a cheerful heart.

## Management

- St. Paul's School falls under the management of the Roman Catholic Diocesan Education Society of Ajmer.
- The Roman Catholic Diocesan Education Society possesses and manages number of schools all over Rajasthan. The schools are mainly dedicated to the care of St. Anselm or St. Paul. We already have two schools in Jodhpur, St. Paul's Sr. Sec. School Shastri Nagar and St. Paul's Sr. Sec. School Jhalmand and now St. Paul's School Pal Gangana as the third branch of RCDES of Ajmer in Jodhpur. We have many branches in other districts also like; in Kota, Ajmer, Beawar, Falna, Bijaynagar, Bundi, Barmer, Phalodi, etc. and St. Anselm Sr. Sec. School, Ajmer.
- The Roman Catholic Diocese Education Society of Ajmer, a Registered Society has established and administers all the educational institutions of the Diocese. Every educational institution of the Diocese has a Managing Committee constituted by the R.C. Diocesan Education Society. St. Paul's School Managing Committee exercises its power in accordance with the rules laid down by the Founder Body. Saint Paul's School Pal - Gangana, Jodhpur was founded in July 2017 by Fr. Mukesh Rawat and was recognized in January 2020 by education department of Rajasthan Government.



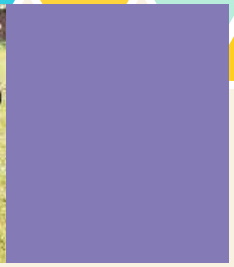


## RULES OF CONDUCT AND DISCIPLINE

1. The medium of instruction and expression is English. To promote speaking English the students are awarded with marks/grades through internal assessment. Every student is responsible to help others to speak English. Certain measures will be used with the intention of motivating the students to learn the language.
2. Both students and parents must read all the rules printed on this prospectus, diary and circular. Ignorance of the rules will not be taken as an excuse.
3. Irregular attendance or habitual negligence to the authority or any other type of misconduct is sufficient reason for the suspension or dismissal of a student.
4. Any kind of damage done to the School property must be compensated at the expense of the offender along with the fine that may be imposed.
5. No student will be granted leave without prior written application of the parents/guardians. In all the cases permission is at the discretion of the Principal. Those who absent themselves for 5 consecutive days without the prior permission are liable to have their names struck off the rolls. Re-admission may be granted only on payment of fresh admission fee.
6. The parents may be advised to withdraw the child in case they do not fit in with the regulations of this institution or not capable of any improvement or if the parents themselves do not cooperate with the School Authority.
7. The students are expected to take active participation in the co-curricular activities arranged by this institution. No students will be exempted from PT or games unless he/she produces a doctor's certificate.
8. Pupils should attend the class regularly. They must reach the class at least ten minutes before the assembly. Late comers may not be allowed to attend the class or may be liable for fine.
9. Every student should bring the diary daily. Any information or request conveyed to the parents/guardians through the diary by the Principal / Teachers should be complied with and acknowledged.
10. All the pupils must have the text books, copies and stationary required for the respective class. Sharp-edged instruments, valuables, books, newspapers, periodicals, etc. should not be brought to the class.
11. Students should respect the authorities and the teachers. They should be gentle and polite to the elders, companions and others.
12. No students shall be allowed to go out or to be taken out of this institution's compound without obtaining the 'out pass' from the Principal. The out pass shall not be issued unless the Principal is satisfied with the genuineness of the matter.
13. All money matters should be dealt with the School office.
14. Parents should see their child comes to the class after his/her daily needs. All the students must have their tiffin brought with them for break. Lunch packets brought by others will not be allowed to reach the students on account of various reasons.









## RULES OF CONDUCT AND DISCIPLINE CONTD...

15. Use of unbecoming words and quarrelling among the fellow students will be fined / met with serious disciplinary actions.
16. Cleanliness of person and dress is expected of every student. The uniform must be clean, without any type of decorations. Students coming with untidy dress, hair, etc. will be refused admission to the class.
17. Students themselves will be responsible for their own belongings. This institution will not entertain any claim for the loss of money, clothes, watches, ornaments, etc. It is advised to mark the name on all his / her belongings.
18. The section / house of a student is altered as and when required, at the discretion of the Principal and request for particular section / house will not be entertained.
19. Conveyance of the children is fully the responsibility of parents. This institution shall neither entertain any complaint on this matter nor be responsible in any way.



## FEE

1. Fees to be deposited as per the guidelines on the fee card.
2. No student will be permitted to write the examinations without fee clearance. Fee defaulters will be charged Rs. 50 per month as a fine.
3. Fees for any number of months can be paid in advance. Fees once deposited, will not be refunded.

## SUGGESTION TO THE PARENTS

1. Good education is the joint effort of this institution and parents. So education of your child can be completed only with the help of your full cooperation. The parents should feel proud of their children and should have confidence in their performance. At the same time they should be aware of the weaknesses and problems of their children. Parents should be earnest to report to the Principal/office whenever they are called in. The parents should have faith in the actions taken by the authorities to facilitate the all round development of their kids.
2. Parents are advised to allow the children to watch only educational and useful programmes on the TV. Habitual watching of movies / serials and films songs may distract the children from their studies.
3. The child should be encouraged to cultivate habitual cleanliness in all his / her work and person. Dress him / her neatly and properly. Do not allow him / her to bring costly things to class so as to make a display of such item or to show that he / she is more privileged than the rest. Help the child to understand that in the class he / she is one just like any other student.
4. The use of mobile phones should be reduced to a minimum and if the child uses a mobile phone for study purposes, it should be monitored.
5. It does sometimes happen that children complain to their parents concerning class matters. Parents are requested to notify the Principal in matters of this kind and to withhold their judgments until proper investigation is made. A little carefulness along this line often prevents unhappy consequences.
6. If your child has habits portraits of character which need special watching, please report to the Principal so that proper care can be given to your ward.
7. Children are attracted even by little things which they would like to acquire for themselves. If he / she brings home any thing from the class without the teacher's knowledge, send it back the next day itself and inform about it to the person concerned. It will have its own reward in his / her later life.



8. While sending letters or making remittance of fee or inquiries please note the full name of the child, his/her class and the admission number.
9. Parents are requested to see the diary of their ward regularly and respond to the remarks, if any, made by the Teacher / In-charge.
10. Parents and guardians who want to discuss the welfare and progress of their children may meet the concerned person with prior permission or at the notified time. Parents shall meet the teachers on the days and occasions notified in the calendar. Parents are requested to make good use of this occasion for building up mutual understanding between the parents and teachers with regards to the all round progress of their wards. It is not a fault finding session, but legitimate complaints may be brought to the attention of the Principal / Class Teacher without any delay. It will be very much appreciated.
11. When the School is in session, parents and guardians should not visit the classes or teachers without the permission of the Principal as it causes disturbances to their normal and legitimate work.
12. Parents and guardians are requested to notify the office/class teacher of any change in their address and phone number
13. To be absent from the class to attend social function is not recommended. Because it retards the Child's progress in study and minimizes his / her respect for regular hard work.

## HINTS FOR STUDENTS

### A) Attitude to God

1. Remember that we are created in the image of God, to love God, our creator, and to love and serve the humanity. Wealth in this world amount to nothing without the fear of God.
2. Give glory to God for whatever you have and you are. For He is the Author of every good. Do not glorify your talents.
3. Practice the virtues of modesty (purity), humility, obedience and kindness.
4. To be modest is to have a proper and decent manner of speaking. This virtue is one of the best ornaments of our age.
5. Avoid every kind of sin especially three evil, i.e.,
  - a) taking the name of God in vain.
  - b) impurity in thought, word or deed.
  - c) stealing and telling lies.

These evils draw God's displeasure upon us. But if we keep away these evils from us God will never fail us with his blessings.

### B. Attitude to Teachers

1. All students should look upon their teachers / superiors as gurus, mothers and fathers.
2. Pay respect to teachers whether they are of one's own class or not. Be grateful to the teachers who have taught you in the past. Show to your teachers those exterior signs of reverence to which they are entitled, such as, greeting them whenever you meet them.
3. Be convinced that your teachers deeply feel their serious obligation of promoting your welfare in the best way they possibly can, i.e. in advising, commanding and correcting you. They have nothing else in view that your own good.
4. Self study is not praiseworthy. Therefore, your first occupation must consist in doing the tasks assigned to you by your teachers.
5. Always stand up when your teachers enter the class and when they leave. If they delay in coming, do not make any noise, but wait for them in your place in silence reviewing your lessons.
6. You shall not whisper in the class. It causes disturbances to your fellow students.



### C. Attitude to Class-mates

1. All students should look upon their class-mates as brothers and sisters.
2. Strive to edify your class-mates by your good example at all times. Fact no sermon is more efficacious than good example.
3. Never make fun of those who are weak in their studies. Let there be no ridiculing of anyone on account of his / her physical defects. On what you laugh at others may some day be fall you.
4. Be a source of inspiration to do good to others.
5. Try of encourage your class-mates.

### D. Behaviour at Institution

1. Writing or drawing on the blackboard, writing words offensive to anyone, or anything else similar are to be avoided.
2. Take care of your text-books, note books and other belongings. Beware of appropriating your neighbour's property even it be the smallest thing. If you find a lost article give it at once to the teacher / office.
3. Keep the floor clean by allowing no paper or ink to fall on it.
4. Cleanliness and purity of soul are reflected by clean and neat exterior.
5. Students should make use of the free time for reading books and for preparing classes. They should not loiter the classroom and the campus.
6. Students should respect silence.
7. Do not damage the properties of the school.

### E. Behaviour Outside this Institutions

1. Speak no ill of your class-mates or of the discipline of the institution.
2. Always speak well of your institution and of your teacher and class-mates.
3. Be proud of your institution.
4. Try to practice what is taught in the institution.

## REGISTRATION OF CANDIDATE

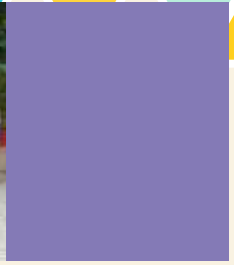
1. Parents seeking admission of their ward must register the name in advance. Registration for New Admissions will be as per the notification which will be published every year on the notice board of this institution. Registration does not guarantee admission. It depends upon the availability of the seats.
2. Those students who join this institution at any time of the current academic year will have to pay the complete fee of that academic year even if they join late.
3. An attested copy of the most recent results available, if any, should be submitted along with the application form duly completed. Copies of certificate, reports card, etc. submitted are not returned.
4. For selection and admission fo any candidate the decision of the Principal is final.
5. The minimum age of the candidates for admission to Classes Nursery 3+, LKG 4+, UKG 5+ and Class 1 is 6+.



## SCHOOL UNIFORM

On all class days and at functions in this institution, the children are expected to wear the uniform prescribed for the season. Each child must be provided with a sufficient number of uniforms. The School Uniform forbids the use of jewellery or makeup. Long nails and nail polish are not part of the uniform.







## THE SCHOOL CREST

Motto	:	"KNOW THE TRUTH" you shall know the truth and the truth shall make you free (John 8 : 32). Truth matters and knowledge leads to truth. May our students always seek the truth and have the courage to abide by and stand for the truth.
Cross	:	The Cross symbolizes the mark of love and sacrifice, the values of Christianity. The school is established and run by The Christian Missionaries and tries to install in the student a spirit of love for God and men.
Hands	:	Hands symbolize that helping one another is the basic essence of life. Helping others is helping ourselves, to spread the kindness and live a peaceful life..
Book	:	The open book is a symbol of learning and knowledge. It represents the learning that we strive to provide for our students so that they may continue to learn and develop throughout their lives.
Laurel Leaves	:	The Laurel leaves stand for knowledge and learning. It symbolizes victory.
Green Colour	:	Green colour in the crest symbolizes growth, renewal, prosperity and progress.
Yellow Circle	:	The circle signifies unity, wholeness and infinity towards achieving quality education.
Red Ribbon	:	The red ribbon stands for the trademark of excellence, competence and compassion.
Blue Colour	:	Blue colour represent confidence, sincerity, intelligence and wisdom.

An Unaided, Co-Educational, CBSE Affiliated & Christian Minority School (Affiliation Number: 1731207, School Code : 11765)

### TIMINGS

#### SCHOOL HOURS

Summer : 07:20 am to 01:30 pm

Winter : 07:50 am to 02:00 pm

#### PRINCIPAL'S OFFICE HOURS

Summer : 08:30 am to 10:30 am

Winter : 09:00 am to 11:00 am

(At other times, with prior appointments)

📍 Pal Gangana Road, Near Konark Nagar,  
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🌐 www.stpaulspalgangana.com